

CARIBBEAN SCHOOL OF THEOLOGY

Educating and training ministerial leadership



MIN332 Ministry Internship

Mission Statement

CST is committed to connect, serve, and train for Pentecostal ministry, leadership, and missions throughout the world.

Professor

Course Description

Ministry Internship is designed to give the student an opportunity to put into practice what they have learned in their first two years of Bible College. It represents an integration of theory and practice in a field situation, working with a local pastor in a local church during each term of the third academic year. The student will have opportunity to apply and integrate academic studies through exposure to a well-rounded overview of the ministries of a church and the work of a pastor through observation, participation, evaluation, directed readings. Specifics of the internship plan will be worked out by the school's Faculty Mentor and the local Ministry Mentor (usually a pastor) who will jointly supervise and monitor the student's progress.

Course Objectives

At the conclusion of this course the student will:

1. Discover various ministry gifts through actual involvement in various ministry activities available
2. Practice the biblical and theological truths gained in the academic environment in ministering to people
3. Establish mature and meaningful relationships with relevant church leadership
4. Practically depend on the faithful presence and power of the Holy Spirit in the experiences of ministry
5. Learn how to make use of time and personal discipline in ministry in order to be more effective
6. Value the benefits of belonging to a team that shares similar visions, goals and objectives

Course Textbooks

1. Three ministry-related books previously unread. At least one book must be on the personal life of a leader. The others can be in some area of church life and ministry.

- A. One book chosen by the student and approved by the Faculty Mentor.
- B. One book chosen by the Faculty Mentor.
- C. One book chosen by the Ministry Mentor (Pastor).

2. *Ministerial Internship Manual*.

3. *The Bible*. Preferably New International Version (NIV).

Course Requirements

The Faculty Mentor and Ministry Mentor are at liberty to amend this list as needed. The objective is to involve the intern in as many aspects of the church as possible. It is the responsibility of the intern to remind the Ministry Mentor of those situations not yet experienced but suggested below.

Teaching and Preaching

This requirement can be fulfilled through observation, participation, and evaluation during Sunday services, Bible classes, home Bible study classes, seminars, workshops, new converts classes, and other teaching/preaching settings. The intern has the opportunity to discuss with the Ministry Mentor as to how the Mentor's preaching and teaching are decided, planned, and delivered.

Evangelism

This requirement can be fulfilled through observation, participation, and evaluation during crusades, revival meetings, open air/market meetings, street meetings, person-to-person witnessing, youth/men's/women's fellowships, children's church, week-end challenges, rallies, and related events.

Leadership and Administration

This requirement can be fulfilled through observation, evaluation, and participation in various leadership contexts and by being given responsibility to lead a group or ministry team for a period of time during the internship. Administrative learning can be fulfilled through observing office procedures, financial procedures, orientation to organizational structures, and planning sessions. The student should also observe how the various ministries of the church are organized and led, taking special note of how leaders are chosen and developed.

Other Pastoral Responsibilities

This requirement can be fulfilled through observation, participation, and evaluation during visitation in homes, hospital, or prisons; worship leading; counseling; ushering; leading/participating in prayer meetings; counseling; and special services (e.g., ceremonies, baptisms, Holy Communion, weddings, funerals, and child dedications). The student should participate with the Ministry Mentor in sectional or district leadership/pastoral meetings or the equivalent in the student's denomination.

Personal Development

This requirement is fulfilled through observation and interaction with other leaders about the personal, marital, and family life of a minister, as well as keeping a required daily prayer journal and directed reading of three books. There should be opportunity for the Ministry Mentor to discuss some of the significant problems of a personal nature that are inherent to life in ministry.

Course Requirements

1. The internship plan of the student must be approved in writing by both the Bible College Faculty Mentor and the Ministry Mentor involved. The deadline for approvals will be the end of the first week of the third year's first term. It is preferable that these approvals are done by the end of the second year.
2. The student is responsible for meeting all requirements of the internship.
3. The student is expected to cooperate and work in harmony with the local mentor and church.
4. Every student will be required to do the internship at the assigned locality, and fit into the system of the local setting.

5. If some of the normal internship activities are non-existent, it will be up to the students to start them and do whatever is necessary to keep them going in conjunction with the local mentor. The student will need to be quick to use the advantage of opportunities that arise.
6. The Faculty Mentor will be chosen by the Bible College to supervise one or more student interns.
7. Ministry Mentors will be chosen in joint discussions with the student and the Ministry Mentor, with final approval by the Bible College's Faculty Mentor. If the Ministry Mentor does not belong to the student's denomination, the student should seek an official authorization by the national leader of the student's organization. A copy of this authorization must be submitted to the Bible College Faculty Mentor before the internship can be approved.
8. Students who are already in ministry as a pastor or assistant pastor will still be required to do the internship, but might need to arrange with another pastor or leader to act as the Ministry Mentor. Where such arrangement is impossible for valid reasons, the Bible College should be notified immediately. A Ministry Mentor must be a fully credentialed minister of the student's organization.
9. All written materials of the internship plan must be approved by the official stamp and signature of the Ministry Mentor showing agreement and participation in the student's internship.
10. The internship must be completed satisfactorily before a student can graduate. The responsibility for successful completion of the Internship rests on the student!
11. The deadline date for returning all internship written material will be the last day of the third year/second term.
12. Internship Grading and Credits: Two credit hours will be awarded to the student by the Bible College Faculty Mentor based on the following: input from the Ministry Mentor, submission of all written materials, and the evaluation of the Faculty Mentor. More detailed information can be obtained from the *Ministerial Internship Manual*.

Course Assignments and Schedules

1. Submit the Internship Plan by the end of the first week.
2. Reaction Papers: three page reaction paper (double spaced) on each of the three books. The reaction paper is not a summary of the book, but rather some of the student's reactions and responses to the reading. Due dates:
 - A. First Reading Reaction Paper: end of first term.
 - B. Second Reading Reaction Paper: midway of second term.
 - C. Third Reading Reaction Paper: end of second term.
3. There are four evaluations during the internship that evaluate the experience and personal growth of the Intern. These evaluations should heavily interact with the internship plan along with a plan for future growth and development. See the *Ministerial Internship Manual* for further guidelines.
 - A. *Evaluation #1 (Ministry Mentor and Intern's Report)*: due middle of first term.
 - B. *Evaluation #2 (Ministry Mentor and Intern's Report)*: due end of first term.
 - C. *Evaluation #3 (Ministry Mentor and Intern's Report)*: due middle of second term.
 - D. *Final Evaluation #4 (Ministry Mentor and Intern's Report)*: due end of second term.
4. *Daily Prayer Journal*: The Intern will keep a daily *Prayer Journal* (see format in the *Ministerial Internship Manual*) at least five days each week. Choose a Bible verse or passage for each day, meditate on it, pray about what you read, and write a short summary of what you felt God said *in*

your heart and then what you said/prayed to God *from your heart* about what He said to you.

Note: In the section, *What God said to me*, do NOT write down all the truths or doctrines in the passage you read. Write what struck your mind and heart. Be very personal. You are writing down something of your journey with Him. This is not merely an intellectual or doctrine exercise.

The *Prayer Journal* will be turned in your Faculty Mentor at the same time as each of the *Internship Evaluations*. Your progress will be evaluated by the effort and consistency of your writing – at least five days each week.

5. Exit Interview

The Bible College Faculty Mentor will conduct an interview with the student to evaluate the work and assign the grade for the course.